LOS ALTOS/LOS ALTOS HILLS LITTLE LEAGUE SAFETY PLAN 2023

LEAGUE ID: 405-44-21

Los Altos/Los Altos Hills Little League Policy:

The policy of Los Altos/Los Altos Hills Little League is to provide an extremely positive experience for boys and girls in our community ranging in age from 5 to 14 years. Los Altos/Los Altos Hills Little League takes great pride in the support, enrichment, motivation, and above all, fun provided for all of our players.

Safety Code

To ensure an enjoyable experience, it is imperative that a safe environment be provided for everyone involved. Creating this safe environment requires attention and help from all of us – managers, coaches, administrators, snack-shack staff, players, parents, visitors, etc.

The Safety Officer through the Commissioners will distribute copies of the Safety Plan to coaches and managers. The President, Snack Shack Coordinator, and Chief Information Officer will also receive copies. The Safety Plan will be posted on the League's website for easy access to forms and standards. Please read, understand, and follow the instructions in this manual, so that our league may provide a safe baseball playing experience to our players.

This manual contains the following:

Los Altos/Los Altos Hills Little League Policy	<u>1</u>
Safety Code	<u>1</u>
Emergency Procedures	<u>2-3</u>
Accident Reporting Procedures	<u>3</u>
Phone Numbers of Selected Board Members	<u>4</u>
Safety Checklist – League Survey Form for Use Prior to the Start of a Game or Practice	<u>5-10</u>
Proper Equipment	<u>11</u>
First-Aid and Safety Training for Managers and Coaches	<u>12</u>
Proper Mechanics Training for Managers, Coaches, Umpires and Players	<u>12</u>
First-Aid Kit	<u>13</u>
Telephone Access During a Game or Practice	<u>13</u>
Background Checking of Los Altos Little League Volunteers	<u>14</u>
Snack Shack – Safe Food Preparation and Handling	<u>15</u>
Food Poisoning	<u>16</u>
Player Safety – To and From the Game	<u>17</u>
Guidelines for Games During Inclement Weather	<u>17</u>
Incident / Injury Tracking Report	<u>18</u>

Little League Baseball Safety Rules	<u>19</u>
Facility Survey 2018	<u>APP</u>

Los Altos/Los Altos Hills Little League

Los Altos Little League Safety Director: Xiaolei Li

SAFETY PLAN 2023

Emergency Procedures:

In the event of an accident, the manager or coach shall remain calm and tend to the injured player(s). It is only natural for the other members of the team to run to the injured player. In order to administer proper care to the injured player, instruct all other players to go back to their respective positions.

In case of a minor injury:

Use the first aid kit as needed to apply an ice pack or support bandages.

If blood is present, wear non-latex barrier gloves to protect yourself and the injured player(s). Use soap and water, or an antiseptic wipe to clean the wound and apply light pressure to stop bleeding. Use a suitable (preferably, sterile) bandage with or without antiseptic ointment to cover the injured area.

If any part of the uniform or equipment is soiled with blood, the uniform shall be thoroughly cleaned prior to continued use. Clothing may need to be changed for complete cleaning.

In case of a major injury:

If you have determined that an injury is major, professional medical attention should be sought. If appropriate, call 911 on a landline. At Purissima, there is no direct 911 cell service, on a cell phone call (408) 299-3233 for emergency help. Local emergency number will be posted in all sheds at Purissima. Stay with the injured player and provide comfort until medical attention arrives. Keep the player calm and as comfortable as possible. Avoid moving the player in any way unless remaining there presents a greater danger.

When calling 911 or (408) 299-3233 in Los Altos Hills, be prepared to give your **name**, your **location**, and a **brief description of the emergency**. Listen carefully to the operator's requests or questions. Once finished with the phone call, get in position or designate others to an appropriate location to meet and direct emergency personnel and vehicles to the injured player.

Choosing a Medical Care Facility

It shall be the team manager or coach's responsibility to determine if any player shall continue to participate in practice or a game. If you feel the need to get medical attention under any circumstances, then:

- 1. If emergency personnel are present, allow them to provide instructions for care.
- 2. Consult with the player's parents (if present) for doctor or hospital information, and ask if they wish to take the player to one of these facilities.
- 3. If no parent of the injured player is present, check the player's medical release information provided by your league. This information must be with the team at all Little League events (practices, games, picnics, etc.). If there is a doctor, medical clinic or hospital listed, this should be your first choice. Provide this information to emergency personnel.

Choosing a Medical Care Facility (cont).

Los Altos Little League has selected the following facilities in the absence of a choice by the parents or in the medical release information.

Hospital Facility

El Camino Hospital
2500 Grant Road
Mountain View
(650) 940-7000

Additional detailed information is available in the sheds, emergency phone numbers are posted in the sheds.

Accident Reporting Procedure:

Little League Baseball is constantly looking for ways to improve safety for everyone. To help the league in this effort we are required to provide detailed reports of all accidents and/or injuries. Fill out an Incident / Injury Tracking Report form and submit it to the Safety Director, **Xiaolei Li** (propheci@gmail.com); or your division Commissioner within 48 hours of the incident.

Juniors Commissioner	Dean Dragoli (ddragoli@gmail.com)
Majors Commissioner	Justin Martin (justin.j.martin@gmail.com)
Minors AAA Commissioner	Ted Kao (ted.kao@gmail.com)
Minors AA Commissioner	Jason Gomez (jasulian@gmail.com
Minors A Commissioner	Jason Carballar (jcarballar@gmail.com)
T-Ball Commissioner	Allan McCall (tresm78@yahoo.com)

Incident / Injury Tracking Report forms shall be available at all game fields and practice sites and on the website. Every team manager and coach shall have blank forms at all Little League events. The Safety Officer supplies the Incident / Injury Tracking report forms.

Completed injury reports will be submitted by the league safety officer to the District 44 District Administrator. As of December 2022, District 44 does not have a Safety Officer.

Todd Lubiens (dist44da@gmail.com)

Phone Numbers of selected Board Members:

TITLE	FIRST	LAST	RESPONSIBILITY	PHONE
President	Lori	McKinney	League	(408) 398-4999
CFO	MaryAlice	Brinkman	League	(661) 599-1840
Registrar	Steve	Apfelberg	League	(415) 519-2402
Secretary	Heather	Goodwin-Yu	League	(408) 656-1683
Safety Officer	Xiaolei	Li	League	(217) 390-8478
Uniforms & Equipment	Adam	Brinkman	League	(805) 748-2957
Director of Umpires	Chris	Hamby	League	(703) 785-1214
Director of Player Agents	David	Rock	League	(650) 274-1290

Note: California District 44 Administrator: Todd Lubiens (dist44da@gmail.com)

Safety Checklist – League Survey Form, Use Prior to the Start of a Game or Practice

Safety Director, use this form to inspect every game or practice field prior to use each year. Managers/Coaches forward completed forms to the Safety Director.

ague Name: Los Altos American Little Le	ague Field: Purissima 1, 2, 3, & 4
fety Director: Xiaolei Li	Inspection Date:
ors X Majors X Junior/Senior X	X Big League Baseball X Softball
Ratings: 1-Excellent (Low problem potential), 2	2-Good, 3-Fair, 4-Poor, 5-Bad (Serious problem potential)
SPECTATOR AREA	OUTFIELD CONDITIONS (cont.)
Bleachers	Uneven surface
Hand-rails	Wire and fencing
Bicycle racks	Warning track
Guard rails	Lighting
Parking area	Other
Crowd control	
	PLAYER EQUIPMENT
DUGOUTS	Batting helmets
Wire and fencing	Bats
Benches	Dark glasses
Cap and coat hangers	Eye-glasses
Roof condition	Shoes
Stops	Belts
Bat racks	Pitcher's toe
Helmet racks	Personal safety equipment
Cleanliness	Proper uniform (LL patch, sleeves, etc)
	Jewelry
INFIELD CONDITION	Other
Backstop	
Bases secure	CATCHER EQUIPMENT
Pitcher mound	Shin guards
Surface condition (level, holes, clay, etc)	Helmet
Coaches box (level, holes, etc)	Chest protector
Infield fence	Face mask with throat guard
Home plate (broken, worn, height, etc)	Catcher using personal safety equipment
Batter's box (level, holes, etc)	
Grass (height, ridge at grass boundaries)	SNACK BAR
Foul ball nets	First-aid kit with proper supplies
Lighting	Parent medical release
Sprinkler heads (too high or low, etc)	Blanket for treating shock
Foreign objects (rocks, glass, sticks, etc)	Following food safety practices
Other	Ventilation
	Fire extinguisher
OUTFIELD CONDITIONS	CO2 tanks secure
Surface condition (level, holes, etc)	Cleanliness
Grass (height, ridge at grass boundaries)	Insect screens
Foreign objects (rocks, glass, sticks, etc)	Quality of cooked food
Holes dug by cleats	Other

Safety Checklist - League Survey Form, Use Prior to the Start of a Game or Practice

Safety Director, use this form to inspect every game or practice field prior to use each year. Managers/Coaches forward completed forms to the Safety Director.

League Name: Los Altos American Little League	Field:	Hillview
Safety Director: Xiaolei Li	Inspection Date:	
Minors X Majors Junior/Senior	Big League	Baseball X Softball
Ratings: 1-Excellent (Low problem potential), 2-Good	l, 3 -Fair, 4 -Poor, 5 -I	Bad (Serious problem potential)
SPECTATOR AREA	OUTFIELD CON	DITIONS (cont.)
Bleachers	Uneven surface	DITIONS (COIL.)
Hand-rails	Wire and fencing	
Bicycle racks	Warning track	
Guard rails	Lighting	
Parking area	Other	
Crowd control	Othor	
orowa domaior	PLAYER EQUIP	MENT
DUGOUTS	Batting helmets	100-14-1
Wire and fencing	Bats	
Benches	Dark glasses	
Cap and coat hangers	Eye-glasses	
Roof condition	Shoes	
Stops	Belts	
Bat racks	Pitcher's toe	
Helmet racks	Personal safety eq	uinment
Cleanliness		patch, sleeves, etc)
Cicariiii	Jewelry	paterr, electros, etc)
INFIELD CONDITION	Other	
Backstop	Othor	
Bases secure	CATCHER EQUI	IPMENT
Pitcher mound	Shin guards	
Surface condition (level, holes, clay, etc)	Helmet	
Coaches box (level, holes, etc)	Chest protector	
Infield fence	Face mask with thr	roat quard
Home plate (broken, worn, height, etc)		sonal safety equipment
Batter's box (level, holes, etc)	, aog poro	
Grass (height, ridge at grass boundaries)	SNACK BAR	
Foul ball nets	First-aid kit with pro	oper supplies
Lighting	Parent medical rele	
Sprinkler heads (too high or low, etc)	Blanket for treating	
Foreign objects (rocks, glass, sticks, etc)	Following food safe	
Other	Ventilation	- 7 F 3.000
	Fire extinguisher	
OUTFIELD CONDITIONS	CO2 tanks secure	
Surface condition (level, holes, etc)	Cleanliness	
Grass (height, ridge at grass boundaries)	Insect screens	
Foreign objects (rocks, glass, sticks, etc)	Quality of cooked f	Food
Holes dug by cleats	Other	
	3	

Safety Checklist – League Survey Form, Use Prior to the Start of a Game or Practice

Safety Director, use this form to inspect every game or practice field prior to use each year. Managers/Coaches forward completed forms to the Safety Director.

ague Name: Lo	os Altos American Little Leagu	<u>ıe</u> Field:	Almond Sc	hool
fety Director: Xi	aolei Li	Inspection Date:		
nors X Major	s Junior/Senior	Big League	Baseball >	Softball
ings: 1 -Excellent (L	ow problem potential), 2 -Good,		(Serious proble	m potential)
SPECTATOR A	AREA	OUTFIELD CON	IDITIONS (cont	.)
Bleachers		Uneven surface		
Hand-rails		Wire and fencing		
Bicycle racks		Warning track		
Guard rails		Lighting		
Parking area		Other		
Crowd control				
		PLAYER EQUIP	MENT	
DUGOUTS		Batting helmets		
Wire and fencing		Bats		
Benches		Dark glasses		
Cap and coat han	gers	Eye-glasses		
Roof condition		Shoes		
Stops		Belts		
Bat racks		Pitcher's toe		
Helmet racks		Personal safety ed	quipment	
Cleanliness		Proper uniform (LL	patch, sleeves, e	etc)
	-	Jewelry		
INFIELD COND	ITION	Other		
Backstop	-			l l
Bases secure		CATCHER EQU	IPMENT	
Pitcher mound		Shin guards		
Surface condition	(level, holes, clay, etc)	Helmet		
Coaches box (lev		Chest protector		
Infield fence	0., 110.00, 0.00)	Face mask with the	roat quard	
L	en, worn, height, etc)	Catcher using pers		ment
Batter's box (leve		Gatorior doing porc	sorial caloty equip	mont
	ge at grass boundaries)	SNACK BAR		
Foul ball nets	ge at grass boundaries)	First-aid kit with pr	oner sunnlies	
Lighting		Parent medical rel		
	oo high or low, etc)	Blanket for treating		
	ocks, glass, sticks, etc)	Following food saf	,	
	ouns, glass, slicks, etc)		ety practices	
Other		Ventilation		
OUTFIELD CO	AIDITIONS	Fire extinguisher		
OUTFIELD COI		CO2 tanks secure		
Surface condition		Cleanliness		
	ge at grass boundaries)	Insect screens		
_ L	ocks, glass, sticks, etc)	Quality of cooked	tood	
Holes dug by clea	ats	Other		

Proper Equipment:

Use this list to insure that your team is supplied with the proper equipment. If any of these items is missing or defective, contact the equipment director Adam Brinkman (adam.brinkman@gmail.com) and the safety director immediately. More information is contained in the Official Regulations and Playing Rules for Little League Baseball and Softball.

ITEM	DESCRIPTION	CONDITION (Good/Bad)
Batting Helmets	For T-Ball, A, AA, AAA, Majors and T-Ball and Minors softball there are 6 helmets kept in the equipment sheds at the fields. All helmets are free of cracks or chips. Chinstraps required if helmet has snaps. Must meet NOCSAE specifications.	
Bats	Smooth rounded wood or Little League approved material, free of cracks, dents or burrs. Non-wood bats must have a grip made of cork, tape or composite.	
Baseballs	All balls must meet Little League standards and specifications.	
Softballs	All balls must meet Little League standards and specifications	
Catcher's Helmet	The catcher's helmet must be free of cracks or chips. Must meet NOCSAE specifications. It may not be a skullcap. A catcher's mask, along with a dangling throat protector, is required.	
Catcher's Glove	For baseball and softball, catchers must use a catcher's mitt of any shape, size or weight consistent with protecting the hand. Mitts must be free of tears, with all laces intact.	
Catcher's Chest Guard	Long model chest protectors with neck collars are required, free from tears or cracks, with all straps intact. Juniors and Seniors may wear short model chest protectors.	
Catcher's Shin Guards	Shin guards must cover the entire knee, and down over the top of the foot. The guards must be free of tears or cracks, with all straps intact.	
Softball Face Masks	A face mask is supplied (one per bag) for Softball pitchers in Minors.	

L	os Altos Little League Safety Director:	Xiaolei Li

First-Aid and Safety Training for Managers and Coaches:

All managers and coaches were required to attend the Los Altos/Los Altos Hills Little League Positive Coaching Clinic and Safety Seminars. This year these meetings were virtual and held over Zoom for all divisions on **TBD**, **2023**. First aid training was given by Steve Apfelberg, Lost Altos Little League President and safety and child protection was discussed by Xiaolei Li, Los Altos Little League Safety Officer. Updates on safety will be given at regular manager/coach meetings throughout the season. Attendance will be documented. Training qualifies volunteer for three years, though each team must be represented annually.

Training for Players:

Joey Rogers (2022 LALL Juniors Practice Coach, & Head Coach, Prospect High) will offer a 2-hour clinic. It will cover a range of fundamentals covering basic baseball knowledge and core skills.

Players Clinic

January 8th (January 15th if rained out)

AA / AAA: 10AM - 12PM Majors: 1PM - 3PM

Training for Umpires:

Mountain View Little League and Los Altos Little League are teaming up to offer an umpire mechanics clinic for returning umpires and prospective umpires. It is being hosted by District 44 Umpire In Chief, Mark Teagle and his squad of District 44 instructors.

WHAT: District 44 umpire mechanics clinic

WHERE: McKelvey baseball park, 1000 Miramonte Ave, Mountain View, CA, 94040

WHEN: SUNDAY, MARCH 5th 2023 1:30pm – 4:30pm

First Aid Kit:

Every field and/or traveling team is supplied with a first-aid kit prior to the start of the first preseason practice. This kit should contain at a minimum the following items:

Item	Count
Instant Cold Packs	3 or more
Band aids	15
Soft Gauze bandages	4
Oval Eye Pads	2
Hypo-allergenic first aid tape (in dispenser)	1 roll
Ace 2" elastic bandage	2
Antiseptic ointment	1 tube
Surgical gloves	3 pairs
Antiseptic wipes	4
First aid manual	1

It will be the responsibility of the Safety Director and/or Managers to ensure that the first aid kits are fully always stocked. Contact the Safety Director to restock before any item runs out.

Note: A first-aid kit must be available to the team for all Little League activities.

Telephone Access During a Game or Practice:

Identify the location of the nearest telephone at each team activity. This may be a regular or cellular phone at a field, or a pay phone several blocks away. Designate a person at each team activity to make phone calls in an emergency. Remember, when calling 911, be prepared to give your **name**, your **location**, and a **brief description of the emergency**. Listen carefully to the operator's requests or questions. Once finished with the phone call, go to an appropriate location to direct emergency personnel and vehicles to the injured player.

911 cell service at Purissima is a relay service through CHP. If using a cell phone to call for help from Purissima please dial **(408) 299-3233**. This phone number is posted at all the sheds at Purissima.

Background Checking of Los Altos Little League Volunteers:

A background check will be conducted annually on all managers, coaches, Board of Directors members and any other persons, volunteers or hired workers who provide regular service to the league and/or have repetitive access to, or contact with, players or teams. All umpires over the age of eighteen will have a background check.

All volunteers must complete a Little League volunteer application. A link to the volunteer application and subsequent background check website (https://www.jdpalatine.net) is sent to all coaches, board members, league umpires, and volunteers. The league safety officer, commissioners, umpire in chief and league president ensure that all of the aforementioned volunteers go through and complete the online volunteer and background check process.

For 2022, California Assembly Bill 506 requires all volunteers who have direct contact with or supervision of children under the age of 18 for 16 hours or more per month and 32 hours or more per year are required to complete a California Department of Justice background check complete with Live Scan fingerprinting. The majority of volunteers completed this requirement as part of the Opening Day celebration on March 12 and the remainder will complete it as their schedules permit. The custodian of DOJ background check records (COR) is Xiaolei Li, Los Altos Little League Safety Officer.

The purpose of these background checks is, first and foremost, to protect children. Second, they protect Little League as a non-hostile environment against those who would seek to do harm. Third, they help to protect individuals and our league from possible loss of personal or league assets because of litigation.

Los Altos/Los Altos Hills Little League uses JDP to conduct a search. Little League International has contracted with JDP to provide local leagues with a service that allows members to search a criminal records database of more than 350 million criminal records. Searches are made of available criminal records from various repository sources and state level Sex Offender Registries across the 50 states and the District of Columbia. All volunteers should understand that the ONLY losers in this initiative are those who would prey on our most precious resource, our children.

Snack Shack - Safe Food Preparation and Handling

Los Altos/Los Altos Hills Little League is committed to maintaining the health and safety of players, adults, and visitors that attend Little League functions. Recognition of food poisoning as a major health hazard has been increasing. Since many Leagues serve packaged and/or prepared food, food service is relatively uncontrolled (i.e. with volunteer workers). There is a serious risk of food poisoning, which may result in litigation against the League, its Board of Directors and Little League Inc. California law requires a set of minimum standards for any establishments engaged in selling food. The following is an excerpt from the introduction to Santa Clara County's *FOOD SAFETY - It's Everyone's Business*.

It is crucial that food be properly handled and that food service establishments be kept clean and sanitary to prevent customers from getting sick from the food you serve. Knowledge of proper food-handling techniques is important in preventing food borne illness.

Bacteria, parasites, viruses, and toxins have all been implicated in food borne illness. According to the U.S. Food and Drug Administration, as many as 10,000 deaths each year have been attributed to food poisoning in the United States.

Following safe food handling procedures will improve food quality, reduce losses from food spoilage, and help to maintain the high standard of service expected from your customers. Failure to follow safe food handling practices can lead to food poisoning and costly legal procedures.

Food Safety Program

Be aware that if your food establishment is found guilty in a lawsuit involving a food borne illness, both compensatory damages (the actual expenses incurred by the person or persons made ill) and punitive damages (a punishment for the negligence on the part of the food establishment) may be awarded. A functioning food safety program, which incorporates the suggestions made in the FOOD SAFETY - It's Everyone's Business manual, may limit your liability in two ways:

- 1) It significantly reduces the likelihood that food service personnel will prepare and serve food that can make your customers ill.
- 2) It documents the fact that established procedures were consistently followed.

The law that governs the operation of all retail food facilities in California is known as the CA Uniform Retail Food Facilities Law (CURFFL); Sections 27500 to 27921 of the CA Health and Safety Code.

- Please wash your hands with soap before you start your job at the Snack Shack. Also, please wash your hands frequently during your shift. (signs are posted).
- Please handle all food materials in a sanitary manner. Please use gloves to handle food materials that are not already wrapped.

When preparing hot dogs and hamburgers:

- Please make sure that the barbecue is cleaned thoroughly prior to cooking any food material on it.
 Hamburgers should be cooked for a sufficient amount of time so there should not be any uncooked meat in the center of the hamburger.
- Hot dogs and Polish dogs should also be cooked thoroughly. Please make sure that the outside of this food material does not get burned.

- Food items such as meats, condiments, onions, cheese, etc. should be kept out of direct sunlight. At the end of the day, prior to closing, please throw away any food material that has been heated, such as nacho cheese, hamburgers, etc.

Food Poisoning

Consuming foods or beverages that have become contaminated by the presence of harmful substances or organisms causes food poisoning. There are three basic categories of food related hazards that can result in a food borne illness or injury.

BIOLOGICAL HAZARDS: Harmful bacteria, parasites, viruses, fungi, insects, and poisonous plants

and animals.

<u>CHEMICAL HAZARDS:</u> Harmful substances, such as cleaning solutions, pesticides, poisons,

sanitizers, etc.

PHYSICAL HAZARDS: Foreign objects such as glass, rocks, metal, etc.

Primary Causes of Food Borne Illnesses

There are at least eight major food-handling errors commonly made that can cause food borne disease outbreaks:

- Failure to properly **COOK** food.
- Failure to properly **COOL** food.
- Failure to properly **REHEAT** cooked foods to temperatures that kill bacteria.
- Allowing foods to remain within the temperature danger zone (45 degrees F to 140 degrees F).
- Preparing food several hours to several days in advance of serving.
- Raw, contaminated ingredients mixed into foods that receive no additional cooking (cross-contamination).
- Cross-contamination through improperly cleaned equipment or utensils.
- Contamination of food from employees who are ill or who practice poor personal hygiene.

If You or Your Customers Get Food Poisoning

- Stop serving the food.
- Advise the affected individuals to call their physicians or otherwise seek professional medical attention.
- Call the Department of Environmental Health.
- Save the questionable food for possible analysis.

If you (or an employee or a customer) get food poisoning, it is important to act immediately so that other people do not become sick. AT ONCE - stop serving the food items that were eaten.

Separate and label suspected food to prevent its use. Do not throw out the foods; save any questionable foods in the refrigerator for possible future laboratory analysis.

Player Safety – To and From the Game:

Managers and coaches, please use your judgment to insure that players have a safe method to come to and leave from practices and games. Little League activities begin and end with the trips to and from the field. Never leave players unattended after practice or games or any other activities.

Guidelines for Games During Inclement Weather:

The possibility of encountering one of the following events during a game is far from negligible:

Rain High winds

Lightning Very hot, sunny days
Darkness Earthquake or tornado

Rain:

Light rain that does not create an unsafe environment may not be cause to stop a game or practice. Heavy rain that leads to puddling or soaking wet field conditions may cause stoppage of a game or practice. Use good judgment in determining if conditions have become unsafe. Note: The umpire is the sole person responsible for discontinuing play in a game. If a game or practice is stopped, remain with players until their parents have picked them up.

If it has been raining prior to a game or practice session, carefully inspect the fields for safety prior to beginning any activity. Note: The umpire and managers of both teams determine whether the field is playable prior to the start of a game.

Lightning:

If a game is in progress and there is thunder or lightning with or without rain, the game should be cancelled. Keep everyone involved away from metal objects. Avoid open fields and trees. Make sure that everyone remains in as safe a place as possible.

High winds:

In the event of high (25 mph and above) winds, dust particles could obstruct a player's ability to focus on the game. The game may be resumed once the wind velocity reduces or the wind stops altogether.

Very Hot Sunny Days:

In our area it is common to have spring and summer days when the temperature rises to a very uncomfortable state. On those days, it is strongly recommended that the dugout overhead be covered with the tarp from the equipment shed to provide comfort to the players. Also please make sure that there is sufficient amount of water for drinking. Encourage players to apply a sunscreen to prevent sunburn.

Earthquake and Tornado:

At any point in a game, if there is an earthquake or a tornado, the game should be cancelled immediately. The Managers and coaches should gather all of the members of the team and remain at a safe area near the field, if possible. The manager and coaches should remain near the field, if possible, for at least 30 minutes after an earthquake or tornado for the parent(s) of the kids to come and pick them up. If it is unsafe to be around the field, the manager and coaches should gather all of the kids and go to an area away from the field, at the discretion of the manager. If after 30 minutes all of the kids are not picked up, the manager should take the kids, who are not yet picked up, to his or her

Los Altos/Los Altos Hills Little League SAFETY PLAN 2023 home. It is expected that the parents of these kids will go to the manager's house and pick up their kids.

SAFETY PLAN 2023

Incident / Injury Tracking Report				
League Name:	League ID:		Incident Date:	
Field Name/Location:			Incident Time:	
Injured Person's Name:			Date of Birth:	
Address:	T	Age:	Sex: Male Fema	le
City:	State:	ZIP:	Home Phone:	
Parent's Name (If Player):			Work Phone:	
Parents' Address (If Different):	04-4	ZID:		
City: Incident Occurred while participating in:	State:	ZIP:		
A.) Baseball Softball	☐ Challe	nger	1	
B.) Challenger T-Ball (5-8)	☐ Minor		or (9-12) 🔲 Junior (13	₹-14)
☐ Senior (14-16) ☐ Big League (16		(1 12) <u> </u>		, 14)
C.) Tryout Practice	☐ Game	П Тоц	ırnament 🔲 Special E	vent
☐ Travel to ☐ Travel from		(Describe	,	
Position/Role of person(s) involved in incident				
D.) Batter Baserunner	Pitcher	Catcher	☐ First Base ☐ Se	econd Base
☐ Third ☐ Short Stop ☐	Left Field	Center Field	Right Field D	ugout
☐ Umpire ☐ Coach/Manager ☐	Spectator	Volunteer	Other:	
Type of Injury:				
	T			
Was first aid required? ☐ Yes ☐ No	If yes, what:			
		1	1.4	
Was professional medical treatment required?	Yes	No If yes,		
(If yes, the player must present a non-restrictive m	edicai release prio	r to being allowed	in a game or practice.)	
Type of incident and leastion.				
Type of incident and location:				
A) On Primary Playing Field ☐ Base Path: ☐ Running or ☐	Sliding			
☐ Hit by Ball: ☐ Pitched or ☐	Thrown or	Batted		
Collision with:	Structure] Datteu		
Grounds Defect Other:	Otractare			
- Orderido Borocc				
B) Adjacent to Playing Field				
Seating Area Parking Are	а			
C) Concession Area				
☐ Volunteer Worker ☐ Customer/B	ystander			
D) Off Ball Field	•			
☐ Travel: ☐ Car or ☐ Bike or	☐ Walking [League Activity	Other:	
	1		•	
Please give a short description of incident:				
Could this accident have been avoided? How:				
This form is for Little League purposes only, to r	eport safety haza	ards, unsafe prad	ctices and/or to contribut	e positive
ideas in order to improve league safety. When				
all claims or injuries which could become clai				
Accident Notification Form available from you				
Williamsport (Atn: Dan Kirby, Risk Manageme				
copy for District files. All personal injuries shou				
,			, , , , , , , , , , , , , , , , , , ,	
Prepared By/Position:	Р	hone Number: ()	
Signature:	Da	ate:		
Los Altos Littl	e League Safety D	irector: Xiaolei Li		

Little League Baseball Safety Rules

- 1. Document all injuries related to baseball activities using the Los Altos/Los Altos Hills Little League Incident/Injury Tracking Report form, and submit completed forms promptly to your league commissioner or safety officer. Incident / Injury Tracking Report forms are provided in the Los Altos/Los Altos Hills Little League First Aid kit. Additional forms are available at most fields.
- 2. Be sure you have access to a fully stocked personal First Aid kit. First aid kits and extra supplies are obtainable from storage areas where you play and practice (e.g., storage sheds at Hillview, Egan, Almond, and Santa Rita; individual field equipment sheds at Purissima).
- 3. Do not practice or conduct games in extreme weather conditions (heavy rain, lightning, severe cold or heat).
- 4. Inspect playing fields regularly for damaged fences, holes, and foreign objects (stones, glass, etc).
- 5. Insure that balls, bats, helmets and other equipment are kept behind dugout screens during play.
- 6. Inspect play equipment (bats, helmets, chest protectors, shin guards, bases, etc.) regularly. DO NOT use damaged or compromised equipment at any time. Make sure equipment fits players properly.
- 7. All male players during both practice and games must wear athletic supporters.
- 8. Catchers must wear proper protective equipment (headgear with throat guard, cup, chest protector, and shin guards) when warming up a pitcher as well as during game play. Catchers may not wear skullcaps.
- 9. Batters must always wear approved protective helmets during practice as well as games.
- 10. Only baseball shoes with rubber cleats molded to the soles may be worn. Steel cleats are only allowed in the Juniors and Seniors divisions.
- 11. Players are prohibited from wearing jewelry (watches, rings, chains, pins, earrings) or other metallic items.
- 12. Parents of players that wear glasses should be encouraged to provide safety glasses and an elastic retaining strap to keep the glasses from falling off.
- 13. Where possible, do not strap bases down during sliding practice.
- 14. At no time should "horseplay" be allowed on the field. This includes, but is not limited to:
 - No climbing, jumping, or hanging on field and dugout fences.
 - No inappropriate use of equipment.
- 15. Try to obtain extra training for players whose physical handicaps or lack of coordination might make them susceptible to injury.
- 16. Managers and Coaches are NOT permitted to catch pitches, even during batting practice.
- 17. On the Purissima fields, umpires, managers and coaches should take special precautions to ensure the safety of both human and equine spectators beyond the outfield fences. If there is a reasonable risk of balls being hit over the outfield fences during games or practices, briefly pausing play to allow riders to pass by is suggested.